

# **FREEDOM OF INFORMATION ACT**

In compliance with the Illinois Freedom of Information Act (FOIA), notice is hereby given that the designated FOIA officer(s) for the Office of the Winnebago County Department of Information Technology are Jason E. Barthel and August A. Gentner. All requests for information regarding the Winnebago County Department of Information Technology under FOIA should be directed to the persons above.

As required by FOIA, the following information regarding the Department of Information Technology is made available:

The purpose of the Department of Information Technology is to provide information technology integration services to Elected Officials, Appointed Officials, and Administrative support departments. These IT integration services include specification, configuration, deployment, and ongoing support of: personal computers, servers, software (application, utility, operating system, security, and other mainstream and esoteric software), voice technologies, network components and techniques, person productivity technologies, and other technology articles that facilitate the business of the County of Winnebago. The Department of Information Technology is also responsible for the backup and recovery of mission critical data, maintenance of a knowledge base of emerging technologies and their application of the IT infrastructure of the County of Winnebago, and the integration of technologies and business practices.

Business hours of the office are Monday through Friday from 8:00 AM to 5:00 PM CST. FOIA requests may be filed in person during those hours, by mail or via e-mail. A response to the FOIA request will be provided to the requestor within five (5) business days from the day the office receives the request. Requests received by mail will be considered received on the business day the mail is received by the office. If a request is sent by e-mail during business hours on a business day, it will be considered being received on that day. If the e-mail is sent after business hours or on a non-business day, it will be considered received on the next business day. Saturdays, Sundays and legal holidays are not counted in the computation of the 5 day response period.

Any questions regarding this notice may be referred to the above-referenced FOIA officers at 815-319-4323 or [DoITFOIA@wincoil.us](mailto:DoITFOIA@wincoil.us)